

2024-2 JOB POSTING: Courthouse Security/Metal Detector Operator

Excellent job opportunity working as Courthouse Security in the McDonald County Courthouse. This position is full time at 40 hours per week, paid monthly. The hours are Monday through Friday 8:00 am to 4:30 pm with a thirty-minute lunch break. Benefits include health, dental, vision, life insurance, retirement, paid holidays, paid sick and vacation leave.

The main duties include, but are not limited to, securing the courthouse by screening all persons entering through a secure metal detector area. Searching bags, persons, and any other items for prohibited items. Arresting suspected criminals, enforcing applicable laws, rendering assistance to the public, and other Deputy Sheriff duties.

This position requires excellent communication skills, experience with serving the public, good knowledge of the practices of law enforcement, and shall have an understanding and skill in the principles of risk communications.

Must have a high school diploma or GED, be 21 years of age, must not have any felony convictions or convictions for misdemeanor crimes of domestic violence, must possess valid Missouri Peace Officer Certification, must have valid drivers license and be willing to undergo a background check and successfully complete pre-employment physical and substance abuse testing.

Applications can be downloaded from the www.mcdonaldcountysheriff.com website or picked up at the McDonald County Circuit Clerk's office.

Please send all applications to Tanya Lewis, Circuit Clerk, McDonald County Circuit Court, PO Box 157, Pineville, Mo 64856 or tanya.lewis@courts.mo.gov. If you have any additional questions, contact Tanya Lewis at (417) 223-7512. All applications will be accepted until the position is filled.

We are an Equal Opportunity Employer.