



# McDonald County Commission

*Bryan Hall, Presiding Commissioner*

417-223-7516

**Kimberly Bell, County Clerk**  
PO Box 665, Pineville, MO 64856

417-223-7530 Fax 417-223-7519

[mcdonald@sos.mo.gov](mailto:mcdonald@sos.mo.gov)

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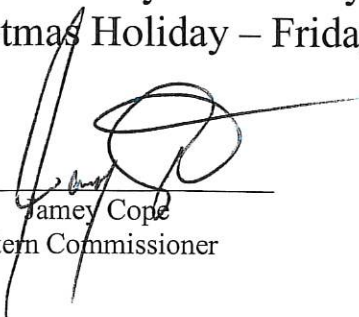
**Jamey Cope**  
Eastern Commissioner

**Rick Lett**  
Western Commissioner


## McDonald County Courthouse Holidays for 2025

New Year's Day – Wednesday, January 1, 2025  
Martin Luther King, Jr. Day – Monday, January 20, 2025  
Lincoln's Birthday – Wednesday, February 12, 2025  
President's Day – Monday, February 17, 2025  
Truman Day – Thursday, May 8, 2025  
Memorial Day – Monday, May 26, 2025  
Juneteenth – Thursday, June 19, 2025  
Independence Day – Friday, July 4, 2025  
Labor Day – Monday, September 1, 2025  
Columbus Day – Monday, October 13, 2025  
Veterans Day – Tuesday, November 11, 2025  
Thanksgiving Day – Thursday, November 27, 2025  
Friday after Thanksgiving—Friday, November 28, 2025  
Christmas Day – Thursday, December 25, 2025  
Christmas Holiday – Friday, December 26, 2025

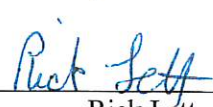
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**SUPREME COURT OF MISSOURI**  
**OFFICE OF STATE COURTS ADMINISTRATOR**

2112 Industrial Drive  
P.O. Box 104480  
Jefferson City, Missouri  
65110

PHONE (573) 751-4377  
FAX (573) 522-6152

**KATHY S. LLOYD**  
STATE COURTS  
ADMINISTRATOR

**MEMORANDUM**

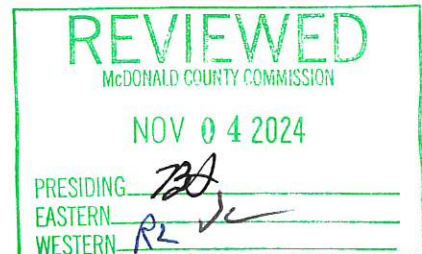
**TO:** Chief Judges, Presiding Judges, Appointing Authorities, Juvenile Officers, and Personnel Officers  
**FROM:** Kathy S. Lloyd  
**RE:** Holidays for CY 2025  
**DATE:** October 24, 2024

Chief Justice Mary R. Russell, has directed that judicial offices will be closed on the following state holidays:

New Year's Day	Wednesday	January 1, 2025
Martin Luther King, Jr. Day	Monday	January 20, 2025
Lincoln's Birthday	Wednesday	February 12, 2025
Washington's Birthday	Monday	February 17, 2025
Truman Day	Thursday	May 8, 2025
Memorial Day	Monday	May 26, 2025
Juneteenth	Thursday	June 19, 2025
Independence Day	Friday	July 4, 2025
Labor Day	Monday	September 1, 2025
Columbus Day	Monday	October 13, 2025
Veterans Day	Tuesday	November 11, 2025
Thanksgiving Day	Thursday	November 27, 2025
Christmas Day	Thursday	December 25, 2025

When it is impracticable to give time off to an employee regularly scheduled to work on any of the above holidays in order to continue essential services, the appointing authority shall allow the employee to record the hours worked as compensatory time. The appointing authority shall allow the employee to take appropriate compensatory time off at such time or times as the appointing authority shall designate. The preceding does not apply to employees who by virtue of their management position, are not authorized to accrue compensatory time.

KL:ll



## McDonald County Payroll Schedule 2025

Please have your payroll information approved & ready through the Paychex system or submitted to the County Clerk's office

**by 9:00 am on the 21<sup>st</sup> unless otherwise notified**

*\*Tentative dates subject to change due to holidays*

January	28	July	28
February	28	August	28
March	28	September	26*
April	28	October	28
May	28	November	26*
June	27	December	26**

*\*\*November will be issued the day before Thanksgiving Payroll must be submitted by November 17<sup>th</sup> hours October 21<sup>st</sup> through November 20<sup>th</sup>.*

*\*\*December if paid early will be scheduled for the 22<sup>nd</sup>, Payroll must be in by December 15<sup>th</sup> for hours November 21<sup>st</sup> through December 20<sup>th</sup>.*

Thanks,

Jessica Cole



## McDonald County Accounts Payable Schedule 2025

Please have your bills turned  
into the County Clerk's Office by **9:00am**  
**TWO (2) days before the dates listed below**  
**\*\*\*Holiday closures please have bills turned in by 9am**  
**2 Business days before Scheduled Pay Date \*\*\***

January	13, 27*	July	9, 16, 28
February	10, 17, 26*	August	6, 13, 27*
March	10, 19, 26*	September	8, 17, 24*
April	9, 16, 28	October	8, 15, 27*
May	7, 14, 28*	November	5, 12, 26
June	9, 16, 25*	December	8, 17, 22*, 31

*Reminder: Credit Card purchases must be made prior to \*November 15<sup>th</sup> to stay in the same budget bycycle per credit card statements... Purchases made with credit cards past that November date, will not be available for payment until the next budget year.*

**\*\*All receipts must have fund & account #'s to be processed accurately,  
New Vendors must submit a W9 form with our office.**

Thanks

*Penny Carr*

